

IT Checklist

In order to ensure a pleasant Wooqer Launch at your organization, we have put together a checklist of items that the IT Team can put together to ensure a seamless user experience.

Most Critical: Do the targeted users have adequate Hardware | Internet access? # Details Status

#	Details	Status
1	Unblock "Wooqer.com" access for all users. Check if the page loads properly. Update Firewall settings if page is not loading properly.	<input type="checkbox"/>
2	Ensure that Adobe Flash Player is installed on all systems.	<input type="checkbox"/>
3	Unblock video content upload and streaming on wooqer.com.	<input type="checkbox"/>
4	In case any keywords are blocked within organization, please unblock them for Wooqer access as authorized internal producers create all Wooqer content. Any other rules on Firewall that can lead to blockage should also be reviewed for whitelisting.	<input type="checkbox"/>
5	Please create and publish guidelines on who within the IT department can be reached by users as well as Wooqer team in case of inability to access Wooqer, Adobe flash player download and other access related issues. Ensure that this person/ team is trained by Wooqer team.	<input type="checkbox"/>
6	Please communicate limits on large file uploads/ downloads / streaming.	<input type="checkbox"/>
7	Various mails shall be automatically generated and sent to recipients from Wooqer on an ongoing basis. Please unblock mails from IP: 50.31.62.230 and from help@wooqer.com .	<input type="checkbox"/>
8	Ensure that there is no block on access of Talk / Comments on Chapters. You can do a test run using the demo id shared with you.	<input type="checkbox"/>
9	Run video on the demo id in different types of locations to see if there are any blockage issues being faced.	<input type="checkbox"/>